

**NOTES OF A MEETING OF THE HEALTHWATCH ADVISORY COMMITTEE MEETING
HELD TUESDAY, 10am 11 April 2023**

| | 11 April 2023 | 09 May 2023 | 13 June 2023 | 11 July 2023 | 08 August 2023 |
|--|--------------------------|-------------|--------------|--------------|----------------|
| Janene Davies Chair | √ | | | | |
| Ann Heaton | √ | | | | |
| Maggie Skilling | √ | | | | |
| Ann Lloyd | Apologies | | | | |
| Ernie Rothwell | √ | | | | |
| Annamarie Stone | Apologies | | | | |
| Malcom Coe | Apologies | | | | |
| Mohammed Albaadani | √ | | | | |
| Mary Hill | Apologies | | | | |
| Carole Jones | √ | | | | |
| Adrian D’Arcy | Apologies | | | | |
| Adrian Hardy | Apologies | | | | |
| Jean Peet | √ | | | | |
| Elaine Clayton | √ | | | | |
| In attendance | | | | | |
| Karen Parker, Chief Officer HWL | √ | | | | |
| Andrea Arkwright, Involvement & Engagement Officer HWL | √ | | | | |
| Doris Moreton (BSL Sign Language Interpreter) | Appointment Cancelled | | | | |
| Gemma Mazza (BSL Sign Language Interpreter) | Appointment Cancelled | | | | |

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| 1. | WELCOME AND INTRODUCTIONS JD welcomed everyone to the meeting. | |
| 2. | Apologies Apologies were received and noted | |
| 3. | Notes of the Advisory Committee 14 March 2023 The notes were received as a true record | |
| 4. | Action log 14 March 2023 Both action plans were presented. Going forward the action plans from the Advisory Committee and the Board will be combined. The new administrator will start on 2 May 2023. | |

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| | JD confirmed the Advisory Committee meetings have been booked up to December 2023 in Sunshine House. | |
| 5. | <p>Approve Operational Priorities and project planning.</p> <p>Social Care Proposal</p> <p>The proposal was presented. A discussion took place around if six months were long enough to undertake the project. If we do need longer than six months, we will take this request back to the committee. We may not get 12 stories. We could come back with four good stories and finish the project.</p> <p>The committee approved the Social Care Proposal. We still need to identify a sponsor for the project from the advisory committee.</p> <p>CJ and JP would provide an in-depth social care story for the project based on their experiences.</p> | <p>Approved: Social Care Proposal.</p> <p>Action: AA to contact Jean Peat re her story.</p> <p>Action: Identify a sponsor for the social care project</p> |
| 6. | Five Minute Break | |
| 7. | <p>Agree whether to request specific information around health and social care.</p> <p>Nothing to report.</p> | |
| 8. | <p>Receive regular updates of ongoing projects and work programmes.</p> <p>Nothing to report.</p> | |
| 9. | <p>Agree which premises to Enter and View and when these premises are visited.</p> <p>Nothing to report.</p> | |
| 10 | 10 Minute Break | |
| 11. | <p>Provide representation to specific committees and boards as determined by Wigan Borough CIC</p> <p>Reports from WWL Reps on other meetings</p> <p>Sexual Health</p> <p>JD presented the report from APH meeting around the provision of sexual health services which had been shared with the committee prior to the meeting.</p> <p>The Chief Officer said looking at the report we have asked for a mixture of things here, one about the tendering of the service and</p> | <p>Decision made: to undertake a piece of engagement work around people's experiences of using sexual health</p> |

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| | <p>questions about the existing provider. We have asked for a lot of information from the provider and followed our governance route. A discussion took place within the committee around sexual health services and how the current services weren't fully accessible to everyone, particularly around the timings of the service that are available to people. There were also discussions around the use of ASKMY GP app and the confidentiality of young people as the messages would be received by the parents of the young people. The committee discussed the issues and agreed that they wanted Healthwatch Wigan and Leigh to undertake a piece of work to find out what young people's experiences are of using sexual health services particularly around access. Proposal to be brought back to the committee for approval.</p> <p>Research Hub MS and JP presented the report on the Research Hub. Both stated they were extremely impressed with the hub. Research at WWL has a good reputation. They are currently looking at prediabetic research in teenagers.</p> | <p>services around access. Action: Proposal to be brought back to the committee</p> |
| <p>12.</p> | <p>Agree whether to refer a matter to the Overview and Scrutiny Committee.</p> <p>Nothing to report.</p> | |
| <p>13.</p> | <p>Monitor activity and receive reports against statutory functions.</p> <p>Nothing to report.</p> | |
| <p>14.</p> | <p>Performance re meetings attended and engagement activity.</p> <p>The engagement and meetings activity were presented.</p> <ul style="list-style-type: none"> • There had been up to 40 engagement visits taken place in different locations. • The team had attended up to 44 external meetings. • It was noted that we needed to add GM meetings to the list of activities. • There will be audience with events instead of having the presenters at the Advisory Committee • A lot of work is going on within the PCN Managers. GP must have a PPG but its down to the practice how they work. • Wigan Borough Engagement Group has been effectively dissolved as of last week. | |

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| 15. | <p>As an advisory Committee do you now feel more connected to the Board?</p> <p>AH and MS felt that they were getting more connected to the board as they meet with LS Director of WBHWP quite often.</p> <p>CJ commented that she doesn't feel connected as she doesn't have the opportunity to meet with LS.</p> <p>ER commented that we are working towards being more connected. This question should be asked periodically.</p> <p>KP requested bringing this question back to the next meeting with "these are the things we have planned and what's missing."</p> | <p>Action: Same question to be asked at the next meeting. Add as an agenda item</p> |
| 16. | <p>Day/time Advisory Committee Poll Outcome.</p> <p>The outcome was presented with Tuesday morning remaining the most popular day for the meetings. Followed by Monday and Thursday between 4-6pm for any evening meetings.</p> | |
| 17. | <p>Presentations confirmed.</p> <p>Presentations confirmed were noted by the committee</p> | |
| 18. | <p>Presentations.</p> <p>Nothing to report</p> | |
| 19. | <p>Decisions made at today's meetings.</p> <p>Social Care Proposal approved.</p> <p>Undertaking a piece of engagement work around access to sexual health services was approved.</p> | |
| 20. | <p>AOB</p> <p>It was noted that two members have not attended six consecutive meetings. JD to contact members to see if they still want to remain on the committee.</p> <p>Recruitment to the Advisory Committee was discussed and how we should represent the seven PCNs and the protected characteristics. It was noted that the current committee has really gelled together, and that people will come forward to volunteer for the committee who are interested in health and social care. We still need an element of diversity as it brings different values. Young people could come to the meetings in an evening in the week. It was noted that we don't currently have opportunities for young people. But we can involve them in different ways for example the sexual health piece of work that we will be doing.</p> | <p>Action: JD to contact the two non-attending members.</p> |
| 11. | <p>Date and time of next meetings</p> <p>Tuesday 9 May 2023 10:00-12:30pm Sunshine House</p> | |
| 12. | <p>Items for Information</p> <p>Decision log was received.</p> | |

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| | Complaints Policy/dealing with Difficulties. Healthwatch Brand Awareness Members | |
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