

Wigan Borough Healthwatch
Board Meeting
Monday 23rd May 2022 - Family Welfare, Leigh

<u>Attendees</u>	<u>Apologies</u>
Mick Hodlin (Chair) Bill Greenwood David Baxter Lynne Hamnett Dave Sudell Elinor Halliwell Wendy Boyers Stuart Parsons In attendance: Karen Parker	Elinor Halliwell

1.	Welcome	
1.1	MH welcomed everyone to the meeting	Information
1.2	MH offered apologies from EH	
2	Declaration	
1.2	No conflict of interest declared	Information
3	Minutes	
3.1	Actions outstanding from meeting of 23rd May 2022 <ul style="list-style-type: none"> • Discussion re ear care Outstanding item for Board write to MPs to develop relationship and work more closely LH - Issue of Eating Disorders/Community beds to A/C for discussion	BG to raise this at Advisory Committee/Authorized Representative Project BG/MH to meet and agree how to take this forward KP to take to AC
4	Finance	
4.1	KP presented: draft 22/23 Budget for approval. Discussion around increase budget line for Interpreter Services. BG pointed out that	Budget Approved

Wigan Borough Healthwatch CIC

<p>4.2</p> <p>4.3</p>	<p>this is an important budget line and that it demonstrates WBHW commitment to enabling the widest engagement from people</p> <p>Current financial position. Leaving the financial year carrying a £93k underspend. Policy approves £50k underspend. Working to reduce excess underspend employing temporary staff</p> <p>Requirement to invest in CRM system to better manage Advocacy cases. Kp requested approval to work with Embrace Wigan and Leigh on this.</p>	<p>Approach Approved</p> <p>Approved</p>
<p>5</p>	<p>Director Update:</p> <p>MH/BG raised concern regarding local funding of Healthwatch and the potential increase in costs as inflation continues to rise.</p> <p>LH/SP responded that we tendered for the contract at £200k per year and agreed to deliver at that price. If we were unable to meet costs into the future we would need to consider raising extra revenue from elsewhere or restructure to accommodate those costs.</p> <p>Items to take to Advisory Committee DS/BG questioned the role of PPG's within the system. Do they feature in the work that is going forward with the ICS? The situation with PPG's seems poor. KP explained that the development and investment of PPGs is the responsibility of the individual GPs. The event on the 22nd May could address some of this.</p> <p>MH wished to express thanks to the AC for all the hard work and commitment they show towards Healthwatch</p> <p>Feedback from Advisory Committee BG explained that he would not be able to continue the role of observer to the AC at</p>	<p>KP agreed to take to AC for further discussion and monitoring.</p> <p>KP to forward to AC</p> <p>Board agreed to continue without the connecting role as the AC was well</p>

Wigan Borough Healthwatch CIC

	<p>the moment due to poor health. MH thanked BG for fulfilling this role to date. KP asked if anyone else would be willing and able to commit to the role but at the present time Directors could not commit.</p> <p>DS gave feedback from HWinGM. A lot of work been happening to establish and strengthen the relationships at a GM level with the ICS.</p>	<p>established and confident with their role.</p> <p>Information</p>
6	<p>Audit Committee</p> <p>No audit taken place</p>	Information
7	<p>GDPR/Freedom of Information Requests</p> <p>Nothing to report</p>	
8	<p>Report from Chief Officer</p>	
8.1	<ul style="list-style-type: none"> • KP tabled the HWinGM Strategy for ratification. This document had been circulated previously and agreed via email by the Board. Brought to the meeting for formation ratification. 	Document ratified
8.2	<ul style="list-style-type: none"> • KP gave an update on temporary staff. Henry Sharp - Communications Officer 0 hrs contract. George Sharp - Young Persons Engagement Officer 0 hrs contract. 	Approved
8.3	<ul style="list-style-type: none"> • KP presented rationale for staff salary increase. 	Approved
8.4	<ul style="list-style-type: none"> • KP presented Mental Health report for ratification 	Approved
8.5	<ul style="list-style-type: none"> • KP presented workplan for 22/23 	Approved
8.6	<ul style="list-style-type: none"> • KP presented Decision Making Log for transparency of decisions made at AC 	Information
8.7	<ul style="list-style-type: none"> • KP presented policies for ratification • Prioritisation Policy for Advocacy Referrals • Safeguarding Policy for Adults • Safeguarding for Children and Young People • Equality and Diversity Policy • Confidentiality 	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>
9	<p>AOB</p> <p>No further business</p>	

